



Part 1 Minutes of the Axis Local Support Board (LSB) Meeting of the YES Trust

Date:	16 th November 2021 at 5.00pm	
Venue:	The Axis Academy	
Present:	Tony Smith (TS) Helen Phillips (HJP) Helen Parsonage (HP) Maddy Shaw (MS) Julia Murray Chris Heptinsall - Part	Trust Chair Director of Education Governor Governor Governor Director of Business
Apologies:	None	
Absent:	None	
In attendance:	Rob Lockett (RL)	Office Manager/Clerk

AGENDA ITEM 1	WELCOME AND APOLOGIES FOR ABSENCE		
Discussion:	The Chair started the meeting with welcomes.		

AGENDA ITEM 2	DECLARATIONS AND CONFLICTS OF INTEREST		
Discussion:	CH explained that this is a standing item to declare any new conflicts. No addition conflicts were announced. It was agreed that the conflicts of interested declaration forms are to be resent to align with Trust cycles.		
Actions:	What: • Conflicts of interested declaration forms are to be resent	By Whom: CH	By When: ASAP

AGENDA ITEM 3	MINUTES AND ACTION LOG FROM LAST MEETING – 3rd JUNE 2021		
Discussion:	The Chair looked over the minutes and decided the meeting minutes were a fair record and they can be signed off. The Chair went through the action log and it was decided that all items can be left on the log again.		
Actions:	What: • Previous minutes to be sent to Chair for signing	By Whom: RCL	By When: ASAP

AGENDA ITEM 4	LSB RESIGNATIONS, APPOINTMENTS AND VACANCIES		
Discussion:	Karl Shirley, Rachel Bagnall & Rachel Millington have resigned. Recruitment to be arranged. A parent (Jenny Williams) has expressed interest in becoming a governor, HJP sending TS her details. TS added that keen and active governors are key to a good board. GVO to be used to vote. MS asked about recruiting external governors, TS thinks it is a great idea, HJP contacting local businesses and arranging for a banner to be put up.		
Actions:	What: • HJP to send TS parent details • Contact local business looking for governors	By Whom: HJP HJP	By When: Asap Asap



AGENDA ITEM 5	ROLE OF THE LSB
Discussion:	TS explained the handbook and support available to governors, suggesting that governors look through documents on GVO.
AGENDA ITEM 6	GOVERNOR RECORDS and USE OF GVO
Discussion:	TS asked if everyone can access GVO. – Yes TS explained that GVO is used for minutes, communication and policies, continuing to say that Jenny Williams details will be uploaded to GVO. TS added that governors should not hesitate to ask for help with GVO, the trust admin is creating a meeting pack with help and guidance included.
AGENDA ITEM 9	FINANCE and 2021-2022 BUDGET
Discussion:	Item 9 was moved up on agenda as CH needed to leave. CH ran through finance reports and mentioned there was a £32k surplus brought forward, JM asked if there is a time limit on this to be spent. CH confirmed no time limit. CH went on to say that student number and budget is looking healthy for this year. £20k has been allocated to the outdoor classroom, £20k to the KS2 Play area. £130k in year surplus is forecasted, CH added that this is a one off due to growth, so make the most of it and use it whilst we can. Money to be used for new staffing and re-investing into the students. CH explained that delays in funding are manageable because of trust cashflow. JM asked why there is a delay, CH explained the invoicing method for Cheshire east is slow. CH left at 6:15pm
AGENDA ITEM 7	GOVERNOR INDUCTION AND TRAINING
Discussion	Trust admin to send training links to governors. As part of inductions, safeguarding and prevent trains is compulsory.
AGENDA ITEM 8	HEADSTEACHER'S REPORT
Discussion:	HJP went with a different approach by uploading here report to GVO, unfortunately none of the governors had been onto GVO to view the report before the meeting. TS suggested going forward that governors read the report before meeting and as questions via GVO that can then be discussed in meetings. HJP & HP agreed that staff have been working hard this term to get the school on track. TS asked about the wellbeing of staff? HP responded to say tired but wanting to give everything and can see the 'light'. Staffing was mentioned, a number of staff covering has been required, recently employed 2 TA's, one for primary. Deputy and Assistant head hired to start at Easter. Science teacher starting Monday. Admin required as current admin developing into pastoral role. HJP added that we want to develop people into their roles. TS added that experience can be disappointing, and developing our own suits. A new mental health counsellor is starting part time with a view to becoming full time soon. Academic – HJP spoke about the new school structure, explaining how classes are set on stage not age, meaning it is based on their academic abilities. HJP and Trust CEO are looking at new clearer ways to baseline students to get better understanding of student abilities.



	<p>Consultation – HJP explained the consultation for expansion into sixth form and lower KS2. TS asked about the building capacity. HJP explained her main concern would be the dining hall and potential plans of extending the KS2 End of the building, adding that shew doesn't want any classes to go above 9 students per class.</p> <p>HJP spoke about teaching, adding that she is over the moon with teaching, observations were all good, with 3 outstanding. HJP is looking at getting data to be more robust and measurable, then allowing for bespoke interventions to be put into place. Then introducing termly parents' evenings to explain student progress, MS approved adding that she's that too sure on her child's academic progress at the moment.</p>
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AGENDA ITEM 10	POLICIES
Discussion:	All policies now of GVO, Governors to review and approve all Axis policies. TS to propose a policy review cycle based on Cornerstone for approval.

AGENDA ITEM 11	DATE OF NEXT MEETING/S		
Discussion:	Spring and summer term meeting to be arranged. 4:30pm start was agreed.		
Actions:	What: <ul style="list-style-type: none"> Set next meeting Date 	By Whom: Trust to confirm suitable dates, then Governors to confirm date	By When: ASAP

AGENDA ITEM 12	DECLARATION OF ANY OTHER BUSINESS
Discussion:	None