



Part 1 Minutes of the Axis Local Support Board (LSB) Meeting of the YES Trust

Date:	15 th June 2022	
Venue:	The Axis Academy	
Present:	Tony Smith (TS) Helen Phillips (HJP) Paul Eager (PE) Helen Parsonage (HP) Maddy Shaw (MS) Chris Heptinsall (CH) left at 5:50pm Lorna Lockhart (LL) left at 6:37pm Sarah Gaffney (SG)	Trust Chair Director of Education Headteacher Governor Governor Director of Business Pastoral Lead Deputy Head
Apologies:	Jennifer Williams	Governor
Absent:	Julia Murray	Governor
In attendance:	Robert Lockett	Clerk

AGENDA ITEM 1	WELCOME AND APOLOGIES FOR ABSENCE		
Discussion:	<ul style="list-style-type: none"> - Julia Murray did not attend, no communication received. - Jennifer Williams did not attend, sent her apologies. 		

AGENDA ITEM 2	DECLARATIONS AND CONFLICTS OF INTEREST		
Discussion:	Declarations and conflicts of interest were discussed. Nothing to declare.		
Actions:		By Whom:	By When:

AGENDA ITEM 3	MINUTES AND ACTION LOG FROM LAST MEETING – 9th March 2021		
Discussion:	The date on minutes wrong - to be changed. Minutes acceptable – TS to sign off.		
Actions:	Sign off Minutes	By Whom: TS	By When: ASAP

AGENDA ITEM 4	LSB RESIGNATIONS, APPOINTMENTS AND VACANCIES		
Discussion:	<p>TS went through action log and discussed if any new governors were in the pipeline. HP sent application form to Phillip from the Parish council. HJP is awaiting a response from a lady at the Chamber of Commerce. Advert for Governors to go out on LinkedIn TS discussed that although numbers are short, a Chair needs to be elected. JW was mentioned as a potential candidate.</p>		
Actions:	What: Advert for Governors to go out on LinkedIn Chair to be Elected	By Whom: RL All	By When: Asap Next Meeting



AGENDA ITEM 5	ROLE OF THE LSB
Discussion:	TS discussed aspects of LSB and governor handbook and asked if governors found it to be clear. MS replied asking what do governors receive when first starting? TS mentioned access to NGA, CH added that the handbook is sent out and can be sent or printed by any Governor of staff member.

AGENDA ITEM 6	GOVERNOR RECORDS and USE OF GVO
Discussion:	<p>TS stated that GVO, although it seems a mind field at times, can be a good source of information.</p> <p>TS discussed governor links and suggested that governors consider links and once more governors start, a max of 2 or 3 links each is suggested. MS has already established a Literacy link with school.</p>

AGENDA ITEM 7	GOVERNOR INDUCTION AND TRAINING
Discussion	<p>Induction and Training – All training can be arranged by CH. Some training is mandatory, such as safeguarding, other training can be based on interests. There is a high volume of training resources available to support effective governance.</p> <p>It was highlighted that once courses had been completed, Governors are required to mark as complete on GVO.</p>

AGENDA ITEM 8	HEADTEACHER'S REPORT
Discussion:	<p>Started at the end so that LL could present her element. PE started by announcing that a new WISPAS panel, consisting of 3 staff members had been put together to meet week and ensure the pastoral and SEN jobs are moving forward. LL then went through her presentation (which has been made available on GVO). The presentation included the most recent Action Log from the WISPAS meeting to show what type of items they are dealing with. LL then left at 6:37pm.</p> <p>PE then resumed lead and continued through his report. Starting with the new SLT structure and the role and responsibilities of the 5 SLT members. The recent Instructional rounds were talked about by PE & HJP. TS asked what are the outcomes of this? How is it analysed and used? PE replied, explaining that it will improve student outcomes by improving teaching and learning.</p> <p>Staff recruitment and appraisals were discussed. All staff to re-start perspective targets in September. HP asked if the targets from 2020 are going to be acknowledged. HJP said yes, it will be feed through.</p>



AGENDA ITEM 9	FINANCE and 2022-2023 BUDGET
Discussion:	<p>CH discussed the Management report for this academic year explaining that the key variances are related to the increased pupil numbers that are higher than budgeted, with staffing not increasing at the same rate. This resulting in a good outlook and high reserves. TS asked CH to explain reserves, CH explained that as a trust school try to maintain a reserve equivalent to 2-3 months' worth of the operational expenditure to allow for and delayed income.</p> <p>CH then went through the 2022-2023 Budget proposal, which is looking very positive.</p> <p>MS asked based on this if the school can afford to stock the library. CH replied yes, absolutely.</p>

AGENDA ITEM 10	POLICIES
Discussion:	Governors to go to GVO and approve policies.

AGENDA ITEM 11	DATE OF NEXT MEETING/S
Discussion:	Next meeting to be at 5pm – Date to be confirmed once Trust calendar is aligned. (End of Oct probably)

AGENDA ITEM 12	DECLARATION OF ANY OTHER BUSINESS
Discussion:	None