



Admissions Policy

Reviewed by The Axis Academy Support and Scrutiny Board (LSSB): JUNE 2023

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AIMS

This policy aims to:

- Explain **how to apply** for a place at the Academy
- Set out the academies **arrangements for allocating places to learners** who apply
- Explain **how to appeal** against a decision not to offer your child a place

LEGISLATION AND STATUTORY REQUIREMENTS

This policy is based on the following advice from the Department for Education (DfE):

- [School Admissions Code 2021](#)
- [School Admission Appeals Code 2022](#)

As an Academy, the school is required by its funding agreement to comply with these codes, and with the law relating to admissions as set out in the [School Standards and Framework Act 1998](#).

This policy complies with our funding agreement and articles of association.

OFFER

We offer 68 bespoke education places to students who have an Education, Health and Care Plan (EHCP) for SEMH. The Academy is able to provide a temporary assessment place for a student whilst an immediate needs assessment for SEMH takes place.

ASSESSMENT PLACES

The Academy is able to provide an Assessment place for a student whilst an immediate needs assessment for SEMH takes place. These places are limited and must be agreed and authorised collaboratively with The Axis Academy and the Local Authority. If an EHCP is issued then The Axis Academy can be formally consulted for a permanent place. If an EHCP is not issued or the Academy is unable to meet the needs of a student placed then The Axis Academy will support and facilitate a graduated and bespoke transition.

HOW TO APPLY

All Students attending The Axis Academy must have an EHCP (or equivalent) or be under a needs assessment for SEMH. Applications for admission are made via the Special Educational Needs and Disability Team on behalf of the Local Authority. The school is not able to agree an admission unless the school has been consulted by the Special Educational Needs and Disability Team.

ALLOCATION OF PLACES

The Academy has an agreed admission number of 68.

OVERSUBSCRIPTION CRITERIA

In the event that the school receives more applications than the number of places it has available, places will be given to those children who meet any of the criteria set out below, in order until all places are filled.

1. Highest priority will be given to looked after children and all previously looked after children who apply for a place at the school.
2. Priority will next be given to children on the basis of social or medical need. The school defines social and medical need as those students at risk in their social context as identified by professional bodies, and students whom are heavily involved with CAMHS for mental health support. The school requires further evidence from these professional bodies as supporting evidence if you are making an application on the basis of social or medical need.
3. Priority will next be given to children of staff at the school, in either of the following circumstances:
 - a) The member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or
 - b) The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
4. Priority will next be given to children who attended one of the other trusts alternative provision, or other specialist provisions – The Fermain Academy or Cornerstones.
5. Priority will next be given to children with siblings at the school. Siblings include step siblings, foster siblings, adopted siblings and other children living permanently at the same address. Priority will not be given to children with siblings who are former pupils of the school.

TIE BREAK

In the case of 2 or more applications that cannot be separated by the oversubscription criteria outlined above, the school will use the distance between the school and a child's home as a tie breaker to decide between applicants. Priority will be given to children who live closest to the school. Distance will be measured in a straight line from the child's home address to the school's front gates on Lodgefields Drive. A child's home address will be considered to be where he/she is resident for the majority of nights in a normal school week.

IN-YEAR ADMISSIONS

The Local Authority can enquire about a place for your child at any time outside the normal admissions round.

If there are no spaces available at the time of your application, your child's name will be added to a waiting list for the relevant year group, if it is agreed that the child's needs can be met, as outlined in their EHCP. When a space becomes available it will

be filled by one of the pupils on the waiting list in accordance with the oversubscription criteria listed in section (6) of this policy. Priority will not be given to children on the basis that they have been on the waiting list the longest.

APPEALS

If your child's application for a place at the school is unsuccessful, you will be informed why admission was refused and given information about the process for hearing appeals. If you wish to appeal, you must set out the grounds for your appeal in writing and send it to the Special Educational Needs and Disability Team.

MONITORING ARRANGEMENTS

This policy will be reviewed and approved by the YES Trust board.

Whenever changes to admission arrangements are proposed (except where the change is an increase to the agreed admission number), the Trust board will publicly consult on these changes.