



PART 1 MINUTES OF THE AXIS ACADEMY LSB		
Date	Tuesday 14th November 2023 at 5.00 pm	
Venue	The Axis Academy, Lodgefield Drive, Crewe, CW2 8TU	
Expected Attendees	Julia Murray (JM) Helen Philips (HJP) Paul Eager (PE) Helen Parsonage (HP) Jennifer Williams (JW) Maddy Shaw (MS) Lisa Lee (LL)	Chair of Governors Director of Education Headteacher Staff Governor Parent Governor Parent Governor Office Manager
Apologies	Helen Campbell Wendy Bower-Choyce (WBC)	Governor Link Trustee
Absence		
In Attendance	Michele Eaton (ME)	Governance Clerk

The meeting met its quorum.

AGENDA ITEM 1	WELCOME AND APOLOGIES FOR ABSENCE
	The chair welcomed everyone to the meeting. Apologies were received and accepted from Helen Campbell.

AGENDA ITEM 2	APPOINTMENT OF CLERK
Discussion:	ME was appointed as the Clerk for the LGB for 2023/2024

AGENDA ITEM 3	APPOINTMENT OF CHAIR
Discussion:	JM was appointed as chair of governors.

AGENDA ITEM 4	ANNUAL DECLARATIONS 2023-24
Discussion:	MS to complete the declarations on GVO. There were no other declarations of interests.

AGENDA ITEM 5	DECLARATIONS OF INTEREST
Discussion:	All governors have completed these

AGENDA ITEM 6	DECLARATION OF ANY OTHER BUSINESS
Discussion:	There were no items for any other business.



AGENDA ITEM 7	PART ONE MINUTES OF THE LAST MEETING 21st June 2023 and REVIEW OF THE ACTION LOG
Discussion	The minutes were accepted and approved.

AGENDA ITEM 8	LEAD GOVERNOR ROLES & BOARD GOVERNANCE
Discussion	<ul style="list-style-type: none"> Wellbeing and Safeguarding governor will be JM in the interim. Grow our People (to include attendance, vulnerable groups) and SEND will be MS. World Changing Education will be JM. Development of Our Schools will be JW. Work Resourcefully (to include data) will be WBC (subject to asking WBC is she is happy to take on this role.) <p>The yes trust will provide information to the governors for training from NGA and will provide documents that will support the roles. JM will be the safeguarding lead in the interim.</p> <p><i>MS stated that her and JM's terms of office will be up in less than a year. MS asked what will happen at that point.</i></p> <p>PE stated that they would be able to continue as parent governors even if their child was no longer at the school.</p> <p>JW stated that she was happy to continue but would also be happy to step aside and allow other parents to be part of the governors.</p> <p><i>MS asked who would be the staff link in school for each of the above areas.</i></p> <p>HPS stated that PE would be the first person to talk to and PE will let governors know who to liaise with in school.</p> <p>PE stated that there are a lot of crossover with roles within school so it would not necessarily be one person.</p>

AGENDA ITEM 9	SKILLS AUDIT
Discussion	To review the skills audit, to consider memberships and any vacancies arising. This has already been completed.

AGENDA ITEM 10	TRUSTEE TRAINING REQUIRED/ATTENDED & GOVERNOR VISIT ARRANGEMENTS
	There were no items to discuss under this agenda item.

AGENDA ITEM 11	HEAD TEACHERS REPORT
Discussion:	The head provided the report ahead of the meeting for the governors to read. The school have been nominated for an Education Award for outstanding support for students. This will take place on 17 th November.

	<p>The school have recently been awarded the careers mark and the green tree school award. The school are applying for eco schools award. The school are midway through the Parent Partnership award. The school are working through the IQM mental health award.</p> <p>The SIP Kath Kitchen gave the school very positive feedback in her report from a recent visit.</p> <p><i>JW asked about the reward trips that school provide. She stated that for some students they are not seen as a reward. Some students do not like to do some of the activities that they are given as a reward.</i></p> <p>PE stated that the school would look at this and see how it can be improved.</p> <p>PE stated that with regards to mental health sessions for the students in school there are some students that do not have sessions with Jamie(surname) as some do not want to speak to a person from outside the school setting. Some sessions with Jamie will be planned in but there are also opportunities for students who are struggling to see Jamie sooner if this is needed. Some students are having support outside of school so they are not able to access two different programmes at the same time as this can be counter productive.</p>
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AGENDA ITEM 12	SATs/GCSE RESULTS
Discussion:	<p>PE stated that there were no SAT's results and the GCSE results were in the Headteacher's Report. They were all above the targets and were more in line with the predicted grades. Some results were challenged. There can be a review either by recounting the marks given, or a review of the whole marking. Some marks went up. The school are very pleased with the results as this was the first cohort who had taken the exams. The school are confident that next year the results will be even better.</p> <p><i>JW asked what was being done in terms of the destination data in relation to students who have left the school.</i></p> <p>PE stated that the school need to keep a track of these students for 5 years. It is one of the KPI the school has. Every half term it has to be revisited and see how the students are doing.</p> <p><i>JW asked what the school were tracking.</i></p> <p>PE stated that they were tracking where the students were if they had changed the course they were on.</p> <p><i>MS asked if the school have any contact with the students.</i></p> <p>PE stated that the school have had contact with regards to the GCSE results and holding a presentation where the students receive their certificates. The students get their results on results day. The school then support them with accessing college. There are three students so this will possibly be done a little differently than you would in a mainstream school.</p> <p><i>JW asked how the school are looking for placements for the year 11 next year.</i></p> <p>PE stated that half of the students are looking at staying at Axis. The school will need to look at what the USP will be for the post 16 provision. Some may stay at Axis for a year and then</p>



	<p>move onto access another college. They may then resit their English and Maths if this is needed and look at some work experience. The offer at Axis has to be different to other places. The school are looking at what can be provided around the staff expertise. There will be a limit to subjects on offer. The Axis numbers may go up by 20 students and to put in another class for Key Stage 2. PE will update the governors when he knows more about the funding for this.</p> <p>PE stated that there are a number of students aged 4 and 5 years old which the Local Authority are finding difficult to place. Axis did consider this and considered if Axis could provide for them.</p> <p>HPS stated that the issue was around providing continuous provision.</p> <p>PE stated that the school have to consider that they would need to meet their needs for the next 12 years. The school want to do the right thing for other students, but this also has to be the right thing for the other students in school.</p> <p>PE stated that the process for induction was to go via the two SENCo then to the whisper panel and then to TL for the final induction. The school have received 30 students for consultation for year 7 in September 2024. The school do not want to lose the SEMH specialist that the school was originally set up to do.</p>
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AGENDA ITEM 13	REVIEW OF STRATEGIC PLAN
Discussion:	<p>HPS informed the governors that there have been meetings between the trustees and various people on the executive team. This has taken place to agree the 3-year strategic plan moving forward.</p> <p>There will be a new strategic plan for each of the four areas we discussed earlier. Once this has been approved at board level the governors will receive the documents so that they can see what it will look like.</p> <p>PE stated that the development plan is different this year. There are new targets which are inline with what the trust targets are.</p> <p>HPS they are exactly the same categories, and all of the staff performance management and professional development meetings all work towards the same goal. It is all on Perspective. As the trust develop the use of Perspective the governors will have access to it. When talking about the KPI's the governors will be able to go onto the dashboard to look at what is being discussed.</p>

AGENDA ITEM 14	LINK GOVERNOR – REPORTS
Discussion:	JW has submitted a couple of reports from the careers visit. ME to have a discussion with PE about putting these on GVO.

AGENDA ITEM 15	FINANCE UPDATES
Discussion:	<p>LL is now part of the SLT. It is a slightly different role to other SLT members. LL will not need to attend all the meetings. She is already at the level of what she is privy too, so it makes sense for her to be on the SLT.</p> <p>HPS it is important for how the school wishes to drive forward that all staff are a part of the process.</p> <p>LL put forward the information created by Chris Heptinstall (CH). The governors were provided with the finance document prior to the meeting on GVO.</p> <p>Finance Report for The Axis Academy LSB – November 2023 Budget for 2022-23 (previous financial year) At the end of the 2022-23 financial year, The Axis Academy had an in-year surplus of approximately £56k. Income was £1.656m and expenditure £1.599m. Approximately £50k of this underspend is for capital works that were not completed at the end of the year but that are committed to be completed (see below). When added to the prior year reserves, Axis now has cumulative revenue reserves of around £220k, which puts the school in an excellent position after only 3 years of operating. Major/Capital spend.</p> <p>New Primary outdoor play area – Work completed during October 22 half term (budget for works carried forward from 2021-22) Artic Safe Space room – completed Autumn 22 Solar Panels – Initial payment made of £15k in summer 2022. Remainder of work completed during October 2023 half term. Circa £60k capital spend will go in to 2023-24 figures (overspend was approved by Trustees in Dec 2022)</p> <p>Budget Update for 2023-24 (current year) Pupil numbers for the 2023-24 academic year have increased to 60 pupils on roll, which is fantastic given the school was initially only meant to be for 48 pupils. The school is now officially able to take post-16 places, although currently, none have been placed with the school. The current ‘in-year’ surplus for the year has reduced to a deficit of £50k, due to the majority of the expenditure on the solar panels being moved into the new financial year. This will give the school an overall projected year end (cumulative) surplus of circa £180k. The target minimum reserves figure for Axis should be around £290k, so the plan for the coming 24 months should be to get this figure up towards the minimum.</p> <p>The school is adjusting the timings for switching off plugs etc. The energy bill is now coming in at £400 less per month. With regards to the solar panels the school will recoup money over time. LL stated that there are currently 62 students on roll.</p>



	<p><i>JM asked what the projections were for the number of students on roll.</i></p> <p>PE stated that to make the budget work it needed 68 students. The school want to build up the numbers to 63/64 this year. There are a few more students joining the school so the budget should be in line with what has been predicted. However, even if the school can meet the needs of a student applying to be at the school, this may not be the right decision as the families expect their children to be in small classes of nine and the school do not want to go over this number.</p>
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AGENDA ITEM 16	POLICY REVIEW/APPROVAL
Discussion:	<p>The governors accepted and approved the following policies.</p> <p>Child Protection and Safeguarding Policy</p> <p>Medical Needs and Administering Medicine Policy</p> <p>Suspension and Exclusion Policy</p>

AGENDA ITEM 17	SAFEGUARDING & MENTAL HEALTH
Discussion:	<p>The section 175 audit has been submitted to the Local Authority and the action plan is on GVO.</p>

AGENDA ITEM 18	HEALTH & SAFETY
Discussion	<p>There was nothing to discuss under this item.</p>

AGENDA ITEM 19	GDPR
Discussion	<p>CH has found some near misses in relation to GDPR. CH is in charge of the data protection and is asking schools to record any near misses. It is more about recording what has happened and for the head to report any incidents to the governors. LL will be having a meeting with CH to go through this and see what needs to be put in place.</p>

AGENDA ITEM 20	AOB
	<p>There were no items of any other business.</p>

AGENDA ITEM 21	DATE OF NEXT MEETING/S
	<p>Tuesday 12th March 2024 at 5pm</p> <p>Tuesday 18th June 2024 at 5pm</p>

DocuSigned by:

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Julia Murray

23-Apr-2024